

## Minutes

March 11, 2025 ~~2024~~ 2025

Commissioners present: William Bateson, Jeffrey Hunker and Timothy Bechtol

Also Present: Alec Helms, Cindy Land, Phil Johnson, Auditor Charity Rauschenberg, Adam Witteman, Kaysie Penzinski and Lou Wilin from the Courier

Commissioner Bateson opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the March 6<sup>th</sup>, 2025 meetings were read with Jeffrey Hunker making a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

The Commissioners approved a travel request for the Sheriff's office. Timothy Bechtol made a motion for Commissioner Bateson signature on the Maintenance, Monitoring and Recordkeeping plan for GCCS affidavit for the Landfill. Timothy Bechtol seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #161-25 – Authorizing payment of the listed and/or attached Purchase Orders. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

The assistant clerk stated she will not be presenting resolution #162-25 that was listed on the agenda.

Resolution #161-25 – Authorizing payment of the listed and/or attached Purchase Orders. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

The Clerk stated that Resolution #162-25 on the agenda will not be presented.

Resolution #163-25 – Additional appropriation – within the Auditor's certification – Commissioner's to appropriate to MV & GT Fund #2002. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Cindy Land presented the following resolutions for consideration:

Resolution #164-25 – Resolution rescinding Resolution no. 31-25, dated January 9, 2025 authorizing approval of an annual agreement between the Board of Hancock County Commissioners and the Lucas County Coroner for 2025. Cindy Land stated Lucas County wants to change the cost allocation methodology. This is rescinding the original contract. Cindy explained the new cost allocation method. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Resolution #165-25 – Approval of an agreement between the Board of Hancock County Commissioners and the Lucas County Coroner for 2025. Cindy Land stated this was talked about with the previous resolution and looking over the number we will still be paying very close to the same amount we were paying before. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Resolution #166-25 – A Resolution providing for the issuance and sale of not to exceed \$2,500,000 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of acquiring, renovating, furnishing, equipping and otherwise improving a building to house functions of the Board of Elections and Veterans Services and clearing, improving and equipping its site. Cindy Land stated this is the standard resolution that is always done when borrowing money. Auditor Rauschenberg stated this provides for the issuance of the up to \$2.5 million. The closing documents will finalize the number if the Commissioners choose to take less. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Auditor Rauschenberg stated that this money being borrowed must be used for the acquisition of this building for the two specified departments to say within the legal bonds.

Phil Johnson presented the following resolutions for consideration:

Resolution #167-25 – Authorizing entry into an execution and delivery of a State of Ohio – Ohio Housing Trust Fund (OHTF) Grant Agreement and other documents, within the Community Housing Impact and Preservation program, with regard to providing funds for the rehabilitation, repair, and completion of several low- to moderate-income residences in Hancock County. Phil Johnson stated that the next three resolutions go together. They are all part of the CHIP grant but these authorize money that will come from three different funding sources. This resolution will authorize receiving \$15,000.00. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Kaysie Penzinski explained what these grant funds are used for and how the county might receive funds back for future projects if the homes that receive work are sold.

Resolution #168-25 – Authorizing entry into and execution and delivery of a State of Ohio Home Investment partnerships program grant agreement and other documents, within the Community Housing Impact and Preservation program, with regard to providing funds for the rehabilitation, repair, and completion of several low- to moderate-income residences in Hancock County. This resolution authorizes receiving \$464,000.00. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Resolution #168-25 – Authorizing entry into and execution and delivery of a State of Ohio Community Development Block Grant Program grant agreement and other documents, within the Community Housing Impact and Preservation program, with regard to providing funds for the rehabilitation, repair, and completion of several low- to moderate-income residences in Hancock County. This resolution authorizes receiving \$271,000.00. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Resolution #169-25 – Authorizing the entry into an amendment to the amount authorized for payment under an agreement with Telephone Service Company DBA TSC for the provision of services facilitating the continued operation of the Telephone, Voicemail, and internet systems in Hancock County Offices. Phil Johnson stated that about a year ago we entered into this contract but it has been determined the monthly charge will be a bit higher due to some changes in the services we are getting and some additional fees charged now. This will increase the monthly cost to up to \$7,500.00. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Resolution #170-25 – Authorization to enter into and execute a change order No. 1 to an agreement with Professional Systems Installation, Inc for the provision and installation of a new track and sub-deck system for the relocation of an existing file storage system and enhancement of that system for the Adult Probation office in the new Hancock County Judicial Center. Phil Johnson stated this will wrap up some work that was being done for the new building. In the course of the moving work being completed there was some damage done. This will reduce the cost of the contract by \$1,306.00 to make up for the cost it will take to repair the damage. Timothy Bechtol made a motion to approve. Jeffrey Hunker seconded. Motion passed 3-0.

Auditor Rauschenberg stated that next week they will have TIF Review Council. The meetings are on Tuesday to make it easier for the Commissioners to attend. Board of Revisions has had 5 new filings. They will be coming up at the end of the month. There were discussions on the status of the architect RFQ for the courthouse, a new breakroom for employees, the current space IT is utilizing and the possibility of moving them to a bigger space. Auditor Rauschenberg stated they she has received work that they will receive the GFOA Achievement award again. The Treasurer is settling one of the largest first half settlements right now.

### Meetings/Reports

Timothy Bechtol attended the County update at update at the GOP luncheon on Friday and the Cattlemen's Banquet at the Fairgrounds on Saturday.

Jeffrey Hunker also attended the Frist Friday lunch and the Cattleman's Banquet. On Monday, he attended the Ag breakfast and had his first Coalition on Addiction Committee meeting.

William Bateson attended the Cattleman's Banquet and the First Friday lunch as well.

At 10:30 a.m., the Commissioners attended the Blanchard River Stream Enhancement Project meeting Via Zoom. Also present was Alec Helms, Christine Carrigan, Jason Althouse, Cindy Land, Phil Johnson, Auditor Charity Rauschenberg and Adam Witteman. There was a discussion on individual counties submitting invoices from their Soil & Water for monitoring or completing work along the Blanchard. Putnam county has submitted an invoice for payment for monitoring the logjam work that was completed last year. Tim Wehri made a motion to approve paying the invoice as submitted from Putnam County Soil & Water. Brad Batton seconded. Motion passed 11-0.

At 11:00 a.m., the Commissioner had a meeting with Courtney Comstock for a recycling update. Also present was Alec Helms, Rhonda Dingelstedt, Cindy Land, Auditor Charity Rauschenberg, Adam Witteman and Jason Althouse. Courtney Comstock stated that recycling is booming and containers are getting very full. She provided some pictures of how they are classifying how full containers are when John is going out and checking them and a sheet of how they are monitoring the fullness of containers per site. The upcoming events are as follows:

- April 26<sup>th</sup> – Electronic and latex paint event at the Restore (the county is only responsible for advertisement costs)
- August 2<sup>nd</sup> – Paper shred event
- June 7<sup>th</sup> – Tire Event

Courtney stated she has applied for an Ohio EPA grant to help pay for the Electronic and Household Hazard Waste events and some educational funding. We should hear back on if we get the grant by mid-April. We will be working with Goodyear again this year to sponsor the tire event. She provided an update on what she has been doing with the education side of everything.

Discussion took place on the budget and changes that may be need to cut back costs. Courtney stated she is sitting on the board for the Backyard Mission Trip again. She requested we allow truckloads to be dropped off at the landfill at no charge like previous years. The Commissioners agreed to this.

At 11:38 a.m., the Commissioner held the bid opening for the Soil & Water Ditch Spraying Project. Also present was Alec Helms, Jason Alhouse, Adam Witteman, Auditor Charity Raischenberg and Joe Woodbury. The Assistant Clerk stated we have received 2 bids and confirmed the mailroom has been checked. The bids were as follows:

- 1) Champion Law Service - \$97,25.98
- 2) Right of Way Management - \$118,279.34

Both companies provided a bid bond. Commissioner Bateson stated the bids will be taken under advisement and we will look to make a decision next week.

At 1:30 p.m., the Commissioners met with Adam Miller for a maintenance update. Also present was Alec Helms and Phil Johnson. Adam took the Board on a tour of the new Public Defender's office space to see the progress on the renovations. Phil Johnson stated the Scramblers will be reaching out to Adam about a possible leak in their roof. Adam stated there will be a walkthrough at the JFS tomorrow at 9:30 am. He provided an update on the HVAC system project and the dry suppression system at the County Home. He stated he has spoken with Lee Cleland and he is working on figuring out what is going on with the cell booster for the new building. The Commissioner approved moving forward with the painting, carpet cleaning and moving contracts for the Public Defender. Phil Johnson will prepare those resolutions. Adam stated he has spoke to Davis and Newcomer about elevator service for the new building but they do not want to provide this work as they do not have the correct software to monitor them so he recommends moving forward with Schinler for this work.


At 1:53 p.m., William Bateson made a motion to enter into an executive session in regards to security. Jeffrey Hunker seconded. Roll call vote as follows: Timothy Bechtol: yes; Jeffrey Hunker: yes; William Bateson: yes; At 2:56 p.m., William Bateson made a motion to come out of executive session having discussed security with no action take. Jeffrey Hunker seconded. Motion passed 3-0.

Respectfully submitted,



Alec Helms, Assistant Clerk

Reviewed and approved by:



William L. Bateson



Jeffrey L. Hunker



Timothy K. Bechtol